

Our ref: NLO/ECO
15 December 2023

Dear Parent/Carer

I am writing to invite your child to be part of an amazing Year 9 Duke of Edinburgh residential experience due to take place from Friday 15th March – Sunday 17th March 2024. This residential trip will allow your child to develop valuable 'out of the classroom' learning skills and at new experiences.

This will be an action packed three days and two nights of exciting water-based activities. Your child will be staying at the UKSA training centre on the Isle of Wight.

For further information, please check out the website UKSA - United Kingdom Sailing Academy - Cowes, Isle of Wight

The cost of the package is £118 which includes accommodation, travel including the ferry, meals and all on-site activities. To secure your child's place, we will require an initial deposit of £50 by Monday 8 January 2024, this will be nonrefundable, and places are limited to 20. A final payment of £68 will be due by Friday 9th February 2024. All payments are non-refundable and once the place is secured all payments must be made.

Nearer to the date of the trip, a letter confirming what items your child will need will be sent out to you. We will also arrange an 'information evening' for you and your child to attend.

If you would like your child to take part in this amazing opportunity, please complete the attached reply slip, which should be returned, together with the deposit of £50 paid online via the IPay account.

It is easy to make a payment online provided you have already registered to access our Cashless Catering/Online e-payments system. If you have not yet registered, please contact Mrs N Logan, nlogan@ormistonsudbury.co.uk to request registration details. Simply log onto <https://www.ipayimpact.co.uk> with your Username and Password. From the Home Page, click on Accounts and select your child's name, followed by the Details button to the right of the Fund Name 'Year 9 DofE trip 2024.' Finally, go to the basket and make your payment. Please indicate that you have made the online payment on the attached slip. **As places are limited please note in order to secure a place both the payment and the form must be completed.**

We would like all students to have the chance to access this opportunity should they wish to. If the cost is a barrier, please contact Mrs. Logan for a confidential conversation.

I must also mention that if at any time from now to the date of the trip your child's behaviour is considered by the Academy to be unacceptable and might cause serious concern whilst away from the site, the right is reserved to refuse to take him/her/them on the trip. However, I am sure all parents understand how important trust, behaviour and safety issues are on these occasions. Please note that unless the recently sent out form entitled '*Photography and videos parental/carers consent form for Ormiston Sudbury Academy*' has been returned, your child **will** be excluded from taking part.

If, in the meantime, you have any questions or queries, please do not hesitate to contact me on 01787 375131 or email at ecooke@ormistonsudbury.co.uk

Yours sincerely

Miss E Cooke
Trip Leader

Reply Slip
Ormiston Sudbury Academy
Year 9 Duke Of Edinburgh Residential Trip – 15th – 17th March 2024

Name of Student: _____

Tutor Group: _____

Further to Miss Cooke's letter of 15 December 2023, I give permission for my child to attend the Year 9 DofE Residential trip in 2024.

Deposit payment online before Monday 8th January 2024.

I have made an on-line payment of £50.00 (please state the reference number): _____

All payments are non-refundable.

Monthly payment plan is available after the initial deposit if requested with final payments being made by Friday 9 February 2024.

I undertake to pay the second payment of £50 by Monday 8th January 2024. A final instalment of £68 will then be due by Friday 9th February 2024. I acknowledge that all payments once the deposit is accepted, are non-refundable and will be required to be paid.

Signed: _____

Date: _____

Name of Parent/Carer: _____

Please return this form to the postbox outside the Attendance Office by Monday 8th January 2024.
Thank you.