

ECO /HMO
16th April 2024

Dear Parent/Carer

Trip to Adastral Park, Ipswich Thursday 13th June 2024

I am pleased to inform you that your child is being offered the opportunity to participate in a visit to BT's Adastral Park, Martlesham Suffolk. Students will visit a number of zones around Adastral Park, covering topics such as Networks, Cyber Security, AI, Digital Manufacturing, Robotics & Drones, Health, Sustainability, Interactive & Immersive Content as well as Careers & the World of Work. Each zone will have short talks plus hands-on activities. Many graduates and apprentices from across BT will be helping to host the exhibits across Adastral Park and in the Digitech Centre (a collaboration with the University of Suffolk including a dedicated building at Adastral Park). This is a great opportunity for students to seek advice on future studies and career options.

The trip is free however there are 14 spaces available which will come on a first come first served basis.

The group will travel by coach, leaving the Academy at approximately 8:30am and returning at approximately 3.30pm. Due to time constraints, there will not be the opportunity to visit food outlets so I would advise that your child brings a packed lunch, drink and snack with them. Students must be in full, correct uniform, as detailed in student planners and on the website, to be allowed to join this trip.

I must also mention that if at any time from now to the date of the trip your child's behaviour is considered by the Academy to be unacceptable and might cause serious concern whilst away from the site, the right is reserved to refuse to take them on the trip. I am sure all parents understand how important trust, behaviour and safety issues are on these occasions.

I would be grateful if you would give permission for your child to participate in this trip by completing the attached slip, which should be returned via the post box outside the Attendance Office as soon as possible and by **break-time on Friday 3rd May**. Whilst not compulsory, this trip provides a meaningful industry encounter to support students' education and careers learning.

If there are any questions, please do not hesitate to contact me at the Academy.

Yours sincerely
Miss E Cooke
Teacher of Design and Technology

Reply Slip
Ormiston Sudbury Academy
BT Adastral Park visit – Thursday 13th June 2024

Student's Name:

Tutor Group:

Student's Mobile Tel No: _____

I refer to Miss Cooke's letter of 16th April 2024 and give permission for my child to participate in a visit to BT Adastral Park.

For the duration of the trip, the emergency contact person/number will be as follows:

Name: _____

Relationship to Student: _____

Tel: _____

Medical/Dietary/Other information about the student of which accompanying staff should be aware:

Signed: _____

Date: _____

Name of Parent/Carer: _____ **BLOCK CAPITALS PLEASE**

Please Note:

If your child has a medical condition which necessitates the administration of medicine, please indicate this on the reply slip and arrange for medication to be given to the teacher in charge on the day of the trip. For those students who carry such items as asthma inhalers and Epi-pens, students should confirm with the teacher in charge that they have medication with them and should confirm where it is to be kept during the day. Medication will be returned to your child at the end of the off-site visit. If you feel your child's condition requires a Health Plan, please contact your child's Head of Year in the first instance.

Please return completed slip via the post box outside the Attendance Office by
break-time on Friday 3rd May
Thank you.