

Our ref: DHO/NIN
2 July 2024

Student: «Forename» «Legal_Surname»

Year 10 into 11 Transition and Information Evening

Dear «The_Contacts_Salutation»

We are pleased to invite you to the Year 10 into 11 Transition and Information Evening on **Wednesday 17th July 2024** between 6pm and 7 pm. This is not a subject evening, and the format will be as follows:

- A talk at 6.00 pm in the Auditorium focusing on expectations for Year 11. This will be facilitated by Mr Howkins, and Mr Bloom.
- From 6.30pm, the opportunity to speak with a member of the Senior Leadership Team, a Head of Year or Head of Faculty about «Forename»'s progress in general and transition into Year 11.
- An opportunity to discuss post-16 options with our Careers advisor. This will take place in the Learning Resource Centre from 6.30pm.
- The opportunity to discuss and ask questions to Head of Faculty regarding the support given in Year 11 – including online revision tools. This will take place in the OAKS Suite from 6.30pm.
- Collect information regarding the summer tasks «Forename» will need to complete in preparation for Year 11.

This is a particularly important evening and will enable us to ensure we are working together to support «Forename» in his/her progress and the expectations moving forward into Year 11.

We look forward to seeing you but if you have any queries, please contact «Forename»'s Tutor in the first instance.

Yours sincerely



Mr D Howkins
Vice Principal