



**Ormiston
Sudbury
Academy**

Ormiston Sudbury Academy
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Website: ormistonsudburyacademy.co.uk
Principal: Mrs S Morris, BSc Hons, ARCS, MBA

Our ref: AFR/NLO
17th October 2024

Dear Parent/Carer

I am pleased to extend an invitation for your child to participate in an exceptional Year 8 'Ormiston Academy Tour of Ypres' residential experience, scheduled from **Wednesday 25th June to Friday 27th June 2025**. This trip offers an opportunity for your child to immerse themselves in the terrain and surroundings of World War One, alongside using the local language. Part of our trip will also include a trip to Menin Gate to listen to the last post and pay our respects.

The itinerary includes an fascinating three days and two nights filled with visits to WWI Battlefields, cemeteries and museums to extend the learning experience from both History and French.

We request a contribution of £381 to cover the expenses of this trip, which includes accommodation, full board meals, activities and transport via coach and ferry. To secure your child's place, an initial non-refundable deposit of £100 is required by **Monday 4 November 2024**. A second payment of £120 is due by **Friday 6 March 2025**, followed by a final payment of £161 by **Friday 25 April 2025**. Please note that all payments are non-refundable, and it is essential that all contributions are made to ensure the trip proceeds. We understand that financial constraints may arise; therefore, if you wish for your child to attend but require assistance with the costs, please reach out to Mrs. Logan at nlogan@ormistonsudbury.co.uk. All inquiries will be handled with confidentiality. Elements of this trip can be subsidised for students eligible for Free School Meals or pupil premium funding.

As the trip date approaches, you will receive a letter detailing the items your child will need to bring. Additionally, we will organize an 'information evening' for both you and your child to attend. Your child will need to have their own passport with (current regulations) at least 3 months between the date of the trip and the passport expiry date, but these rules are subject to change and will need to be monitored.

Should you wish for your child to participate in this wonderful opportunity, please fill out the attached reply slip and return it along with a deposit of £100, which should be paid online through your IPayment account by Monday 4 November 2024. You will appreciate this activity will not be able to take place if sufficient funds and interest are not forthcoming.

Making an online payment is straightforward if you have already registered for our Cashless Catering/Online e-payments system. If you have not registered yet, please reach out to Mrs. N Logan at nlogan@ormistonsudbury.co.uk to obtain the registration details. To make a payment, simply log in to <https://www.ipayimpact.co.uk> using your Username and Password. From the Home Page, select Accounts, choose your child's name, and click the Details button next to the Fund Name 'Year 8 Ypres Trip 2025.' Finally, proceed to the basket to complete your payment.

It is important to note that if your child's behaviour is deemed unacceptable by the Academy at any point leading up to the trip, which may raise serious concerns about their conduct away from the school, we reserve the right to exclude them from the trip without any refund. I trust that all parents recognise the significance of trust, behaviour, and safety in these situations.

If you have any questions or concerns in the meantime, please feel free to contact me at 01787 375131 or via email at afranklin@ormistonsudbury.co.uk

Yours sincerely

Mrs A Franklin
Trip Leader and Head of Humanities Faculty



**Artsmark
Alliance**
Platinum Award



Reply Slip
Ormiston Sudbury Academy
Year 8 Ypres Residential Trip – 25th – 27th June 2025

Name of Student: _____ Tutor Group: _____

In reference to Mrs. Franklins correspondence dated 17 October 2024, I hereby grant permission for my child to participate in the Year 8 Ypres Residential trip scheduled for 2025.

Deposit contribution must be paid online before **Monday 4 November 2024**.

I have completed an online payment of £100.00 or I have discussed the contributions with Mrs. Logan.

All payments are non-refundable.

I commit to making the second payment of £120 by **Friday 6 March 2025**. A final instalment of £161 will then be due by **Friday 25 April 2025**. I acknowledge that all payments, once the deposit is accepted, are non-refundable and will be required to be paid.

A monthly payment plan is available after the initial deposit if requested, with final payments being made **by Friday 25 April 2025**.

Signed: _____

Date: _____

Name of Parent/Carer: _____

Please return this form to the postbox located outside the Attendance Office by Monday 4 November 2024.

Thank you