



**Ormiston
Sudbury
Academy**

Ormiston Sudbury Academy
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Principal: Mrs S Morris, BSc Hons, ARCS, MBA

Ref: ECX/NLO
23rd April 2025

Dear Parent/Carer,

Year 7 Visit to Colchester Castle, – Friday 11th July 2025

We are delighted to inform you of a forthcoming opportunity for our Year 7 students to visit Colchester Castle. The day will further enhance the work that we have been doing throughout year 7 and add context and significance to the work we have done in the classroom. Colchester Castle has a rich and varied history and by visiting, pupils can learn about a significant local historical venue.

The group will travel by coach, departing from the Academy at 9.00 am and will return by 3.10 pm so that students are able to catch buses. Please provide your son/daughter with a packed lunch, drinks and snacks for the duration of the trip. Students will have chance to eat in the adjoining park.

We are asking for a contribution of £20 to cover the cost of this visit. You will appreciate that the activity will not be able to take place if sufficient funds are not forthcoming. However, we do not want the cost to be a barrier. If you would like your child to participate but would like to request support with the cost, please do contact Mrs. Logan via nlogan@ormistonsudbury.co.uk. All requests will be dealt with in confidence. Please note that places are issued on a first come, first served basis and no space is secured until payment has been made.

It is easy to make a payment online provided you have already registered to access our Cashless Catering/Online e-payments system. If you have not yet registered, please contact the Academy Office to request registration details if you have misplaced the instructions that were sent to you in the post at the start of term. Simply log onto <https://www.ipayimpact.co.uk> with your Username and Password, the trip will be live from 4.30pm. From the Home Page, click on Accounts and select your child's name, followed by the Details button to the right of the Fund Name 'Colchester Castle Trip 2025' complete the details requested and finally, go to the basket and make your payment.

On the day of our visit, students must be dressed in full and correct uniform - as detailed on our website - to be allowed to join this trip. Unfortunately, any students who do not comply with our expectations regarding uniform will be asked to remain in the Academy. I must also mention that, if at any time from now to the date of the trip, your child's behaviour is considered by the Academy to be unacceptable and might cause serious concern whilst away from the site, the right is reserved to refuse to take him/her/them on the trip. However, I am sure all parents understand how important trust, behaviour and safety issues are on these occasions.

Should you have any questions, please do not hesitate to contact me at the Academy.

Yours sincerely

Mrs E Cox
Teacher of Humanities
Ecox@ormistonsudbury.co.uk



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