



**Ormiston
Sudbury
Academy**

Ormiston Sudbury Academy
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Principal: Mrs S Morris, BSc Hons, ARCS, MBA

10 September 2025

Ref NLO/LCO

Dear Parent/Carer,

We are delighted to offer Year 10 and Year 11 Acting students, as well as Year 9 students who are considering BTEC Acting as an option, the opportunity to see *Lost Atoms*, which is being performed live at the Mercury Theatre on the 6th November 2025 at 2.30pm.

On the day of our visit, we will be leaving the Academy at 1.00pm, travelling together by coach to Colchester. We expect to return at approximately 4.50pm and would be grateful if you would ensure that someone is at the Academy to collect your son/daughter at this time. If there is any change to our anticipated return time, students will be asked to let parents/carers know by text/phone call.

Students will be given the opportunity to eat a packed lunch or food purchased at break time before we leave.

We are asking for a contribution of £30 to cover the cost of this visit. You will appreciate that the activity will not be able to take place if sufficient funds are not forthcoming. However, we do not want the cost to be a barrier. If you would like your child to participate but would like to request support with the cost, please do contact Mrs. Logan via nlogan@ormistonsudbury.co.uk. All requests will be dealt with in confidence. Please be aware that the theatre's terms and conditions state that once we have committed to the event, there are no refunds, therefore the trip cost is non-refundable.

It is easy to make a payment online. Simply log onto <https://www.ipayimpact.co.uk> with your Username and Password. From the Home Page, click on Accounts and select your child's name, followed by the Details button to the right of the Fund Name '*Lost Atoms*'. Complete the permissions form and finally, go to the basket and make your payment.

Please note: unfortunately, places on the trip cannot not guaranteed until payment has been made, as places on this trip are extremely limited and will therefore be allocated strictly on a first come, first served basis.

On the day of our visit, students must be dressed in full and correct uniform to be allowed to join this trip. Unfortunately, any students who do not comply with our expectations regarding uniform will be asked to remain in the Academy. We must also mention that, if at any time from now to the date of the trip, your child's behaviour is considered by the Academy to be unacceptable and might cause serious concern whilst away from the site, the right is reserved to refuse to take him/her/them on the trip. However, we are sure all parents understand how important trust, behaviour and safety issues are on these occasions.

If your son/daughter would like a place on this trip, please complete the online permission form and payment by break-time on **17 October 2025** that tickets can be confirmed with the theatre.

Should you have any questions, please do not hesitate to contact me at the Academy.

Yours sincerely,

Mr L Cox
Assistant Principal
LCox@ormistonsudbury.co.uk



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