



**Ormiston  
Sudbury  
Academy**

Ormiston Sudbury Academy  
Tudor Road  
Sudbury  
Suffolk  
CO10 1NW

Tel: 01787 375131  
Email: [contact@ormistonsudbury.co.uk](mailto:contact@ormistonsudbury.co.uk)  
Website: [ormistonsudburyacademy.co.uk](http://ormistonsudburyacademy.co.uk)  
Principal: Mrs S Morris, BSc Hons, ARCS, MBA

Ref HBO/NLO  
25 Sept 2026

Dear Parent/Carer

**Suffolk Future Skills Fair, Suffolk New College, Ipswich**

I am writing to inform you that on Thursday 22 October, students in Year 10 will have the opportunity to visit the Suffolk Future Skill Fair at Suffolk New College, Ipswich. At this event students will be able to participate in interactive workshops, attend career presentations, and find out about further education, employment and training options, helping to support them with making future choices. Students will be able to walk around the venue independently but must not leave the venue at any point during the visit.

On the day of the trip, we will be leaving the Academy by coach at 9.30am and returning at approximately 2pm, in time for Period 5. Students must be dressed in full, correct uniform, as detailed on the website to be allowed to join this trip. Unfortunately, any students who do not comply with our expectations regarding uniform will be asked to remain in the Academy. Students may wish to bring a snack, a packed lunch, or money to purchase food at the event. If your child/young person is entitled to a free school meal, please indicate this on the permission form.

If you would like to secure a place for your child please login to Arbor Parent Portal, then under 'Activities', click on 'Trips', '**Suffolk Future Skills Fair**' and complete the consent form. Spaces are limited to 70 students on this trip and will be offered on a first come first serve basis. **The sign-up window for this trip is from Monday 28<sup>th</sup> September at 8am until 4pm on Friday 16<sup>th</sup> October 2026.**

If at any time from now to the date of the trip, your child's behaviour is considered by the Academy to be unacceptable and might cause serious concern whilst away from the site, the right is reserved to refuse to take him/her/them on the trip. I am sure all parents understand how important trust, behaviour and safety issues are on these occasions.

If you have any questions regarding the trip, please do not hesitate to contact me at the Academy.

Yours faithfully

Helen Boreham  
Careers Adviser  
[hboreham@ormistonsudbury.co.uk](mailto:hboreham@ormistonsudbury.co.uk)



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